



REQUEST FOR EXPRESSIONS OF INTEREST

Consulting Services for Assessment and Redesign of BEL Service & Operations Support Facilities Countrywide

Belize Electricity Limited (BEL) intends to procure Consulting Services ("the Services") for the undertaking of a thorough assessment of BEL's existing and future Operations Support and Customer Service facilities countrywide, and the preparation of conceptual and detailed designs and specifications for the upgrading, locating, laying out and development of these facilities in support of the Company's Vision and Strategic Objectives, in accordance with Green Building Concepts and with special consideration for safety, health and the environment. The Operations Support facilities refer to all the office buildings, meeting rooms, depots and storage locations, compounds and designated work areas within these compounds. The Customer Service facilities comprises of Customer Service centers within the company-owned premises as well as payment and service kiosks outside of the company-owned premises.

The specific deliverables are as follows:

- a. Evaluate the current and future requirements for Operations Support and Customer Service facilities to support the Company's vision, forecasted demands for service and operational strategies in the context of evolving customer preferences for service and support, technological solutions available, international and regional best practices, and local customs and traditions.
- b. Prepare a Master Plan for the location, layout and design (of the individual components) of the operations support and Customer Service facilities required by (a) above over a 20-year planning horizon, based on efficient and safe functionality, modularity, connectivity (both physical and virtual), Green Building Design principles, local opportunities and constraints, and relevant national and Governmental plans.
- c. Assess the location, layout, condition and cost-efficiency of all existing operations support and Customer Service facilities to determine how they will be upgraded or retired to fit into the Master Plan.
- d. Prepare a Gantt Chart of the rollout of the Master Plan (including upgrading/retirement of existing facilities) and a schedule of costs of implementing the plan.

It is anticipated that the Services can be carried out within six (6) calendar months of contract signing.

BEL now invites interested eligible consulting firms to submit Expressions of Interest for the provision of these consulting services.

Consultants shall be eligible to participate if:

- a. In the case of body corporate, it is legally incorporated or otherwise organized in an eligible country, has its principal place of business in an eligible country and is more than 50 percent beneficially owned by citizen(s) and/or bona fide resident(s) of eligible country(ies) or by a body(ies) corporate meeting these requirements;
- b. In the case of unincorporated firms, the persons are citizens or bona fide residents of an eligible country; and
- c. In all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country.

Eligible countries are member countries of the United Nations.

The services require a multi-disciplinary approach and Consultants must demonstrate in their expression of interest that they have:

- a. System analysis and design, industrial engineering and architectural competencies.
- b. LEED Certification.
- c. BIM expertise as it relates to the design, construction, and operations stages.
- d. Financial and economic analysis of commercial/industrial building and facility layout designs.
- e. Familiarity with design and construction in tropical or similar regions.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

In the assessment of submissions, consideration will be given to technical competence (max. 10 pts.), qualifications (max. 30 pts.) and experience (max. 30 pts.), local and regional experience on similar assignments (max. 10 pts.), financial capability (max. 10 pts.) and existing commitments (max. 10 pts.). All information must be submitted in English. Further information may be obtained from the email address below between the hours of 8:00 a.m. and 4:00 p.m. local time Monday to Friday up to May 31, 2021.

An email submission must be received at the email address below **no later than 4:00 p.m. local time on Tuesday, June 15, 2021**. The email containing the submission should include the name and address of the applicant and shall be clearly labeled "**Expressions of Interest: Consulting Services - Analysis and Redesign of BEL Facilities Countrywide - Belize**".

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Following the assessment of submissions, a short-list of not less than three and not more than six applicants, subject to a pass mark of 70 points, will be provided with full Terms of Reference and invited to submit technical and financial proposals to undertake the assignment. BEL reserves the right to accept or reject late applications or to cancel this invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.